

Faculty of Law

Department: Security and Safety

Professional Area: National Security

Major: Counteraction to Crime and Public Order Protection

Educational-and-qualification Degree: Bachelor

COURSE DESCRIPTION

1. Course unit title: Administrative Law and Process, parts 1, 2
2. Course unit code: LAW 1002
3. Type of course unit: compulsory
4. Level of course unit: Bachelor
5. Year of study: second
6. Semester when the course unit is delivered: third, fourth
7. Number of ECTS credits allocated: 15
8. Name of lecturer: Prof. Hristina Balabanova, PhD
9. Learning outcomes of the course unit: Studying the structure, organization and functioning of the executive power in the state. Learning practical skills how to prepare various administrative acts. Studying administrative liability. Studying the administrative process according to the Administrative Procedural Code and Administrative Violations and Penalties Act.
10. Mode of delivery: face-to-face.
11. Prerequisites and co-requisites: Students are required to have knowledge of the course 'General Theory of Law'.
12. Course unit contents: The course is divided into three parts. The first general part studies the fundamental issues of governance. The second part - a special part, examines the specifics of governance in different branches and forms. Administrative process examines legitimate means for the realization of financial administrative rules.
13. Recommended or required reading:
 1. Лазаров К. Административно право. 2 изд. С, 2010
 2. Лазаров, К Ив. Тодоров. Административен процес. 2 изд. С, 2010
 3. Балабанова Хр. Административно право и административен процес. 2 прераб и допл изд С, 2009
 4. Нови моменти в Административния процес според АПК. С, авт. колек. 2007
 5. Къндева Ем. Публична администрация, 3 изд. 2009
 6. Хрусанов Д. Д. Костов Административно право С, 2004
 7. Хрусанов, Д., Д. Костов. Административн процес. С, 2004.
14. Planned learning activities and teaching methods: lectures, practical seminars
15. Assessment methods and criteria: written and oral examination
16. Language of instruction: Bulgarian
17. Work placement: -