Faculty of International Economics and Administration
Department: Administration and Management
Professional area: Administration and Management
Major: Public Administration and Management – European Administration
Educational-and-qualification Degree: Master

COURSE DESCRIPTION

1. Course unit title: Administrative Outsourcing
2. Course unit code: ADM2019
3. Type of course unit: elective
4. Level of course unit: Master
5. Year of study: first
6. Semester: second
7. Number of ECTS credits allocated: 3
8. Name of lecturer: Prof. D.Sc. Loretta Parashkevova; Assistant Prof. Alexandra Parashkevova, PhD;
9. Learning outcomes of the course unit: acquired knowledge about the nature of administrative outsourcing.
10. Mode of delivery – face-to-face
11. Prerequisites and co-requisites: Knowledge and skills in the field of Economics and Management
12. Course contents: The course 'Administrative Outsourcing' studies the transfer of management tools from the business sector in the public sector. The types of outsourcing in administrative environment– the factors and barriers to its implementation are discussed.
13. Recommended or required reading:

> Required reading:
>
> Парашкевова, Л., А. Парашкевова Аутсорсинг, В., Изд-во Колор-принт, ISBN 978-954-760-168-0, 2008.
>
> Парашкевова, А. Аутсорсингът в управлението на организацията – Годишник Варненски свободен университет, год. XIII, т. XIII, ISSN 1310-800X, 2007, с. 194-243.
>
> Парашкевова, А. Стратегията на организацията за прекратяване на договора за аутсорсинг. Научен алманах ВСУ "Черноризец Храбър". сер. „Икономика и стопанско управление", 2011, № 1.
>
> Парашкевова, А. IT-аутсорсинг – модел на управление на информационни ресурси в административна среда. Knowledge Society Institute, Vol. 11, ISSN 1313-4787, 2012.

14. Planned learning activities and teaching methods: lectures, seminars, independent work
15. Assessment methods and criteria: The final grade is formed by: continuous assessment -0.5; exam - 0.5. Students are informed about their current results of their individual and group tasks during lectures, seminars and contact hours. The current results are available in the teacher's profile in eSchool. The overall grade is reported during the exam. It is also available on the site of VFU in the section "Student Status" (https://student.vfu.bg:8443/index.jsp.Students can also e-mail the lecturer lparashkevova@gmail.com or call on the office or mobile phone numbers known through email and the university site content.
16. Language of instruction: Bulgarian
17. Work placement: none